

MAYOR STEVEN C. BIRD  
VICE MAYOR DON HENDERSHOT  
COUNCILMEMBER THOM BOGUE  
COUNCILMEMBER JIM ERNEST  
COUNCILMEMBER KEVIN JOHNSON



ELECTED CITY CLERK KRISTIN M. JANISCH  
CITY TREASURER JAMES P. WARD JR.

April 10, 2023

Matt Fields  
Dixon Professional Fire Association  
c/o Dixon Fire Department  
205 Ford Way  
Dixon, CA 95620

RE: Union Bank Leave - Correction

This is to confirm the agreement reached between the City of Dixon ("City") and Dixon Professional Fire Association ("DPFA") representing the Dixon fire employees, regarding Union Bank Leave.

Specifically, the agreement is as follows:


In January of 2023, Finance provided to DPFA the Union Bank Leave balance to be at \$5,483.38. In addition, DPFA members contributed four hours to add to the balance, which totaled \$2,756.26. Altogether, the total balance in Union Bank Leave was \$8,239.64. However, in late January four DPFA members attended a conference in January, which totaled \$10,498.88 this included the overtime. This put the Union Leave Bank in deficit in the amount of -\$2,259.24.

In addition, in March, Finance conducted an audit of the Union Bank Leave balance and found the balance did not include overtime paid out in May of 2022 due to union conferences. The total cost of the overtime to City was -\$5,443.50.


Due to the oversight in error, the City has elected not charge DPFA for the cost of May 2022 error in amount of \$5,443.50. As appropriate, DPFA members agree to pay the deficit of -\$2,259.24 by charging 24 hours of comp time to each of the four members who attended the union conference in January of 2023: Matt Fields, Grant Haynie, Markus Lincoln and Andrew Tomelloso.

If this is your understanding of the agreement reached, please sign and date as indicated below and return to Human Resources.

AGREED TO:

  
\_\_\_\_\_  
Jim Lindley  
City Manager  
Date: 5-3-23

AGREED TO:

  
\_\_\_\_\_  
Matt Fields  
DPFA, President  
Date: 04/12/23

## City of Dixon

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